

November 1, 2023

TO: Kelli Pickard, Asst. Director
Park & Recreation Department

FROM: Rena Lawrence, Historic Site Supervisor
Log Cabin Village, PARD



SUBJECT: ACTIVITY REPORT – OCTOBER 2023

FREQUENTLY USED ACRONYMS: **AASLH:** American Association for State and Local History, **COFW:** City of Fort Worth, **FWNCR:** Fort Worth Nature Center and Refuge **KP:** Kelli Pickard, **FWISD:** Fort Worth Independent School District, **LCHF:** Log Cabin Heritage Foundation, **LCV:** Log Cabin Village, **PARD:** Park & Recreation Department, **PMD:** Property Management Department, **RL:** Rena Lawrence, **SN:** Shae Nawoj, **TAM:** Texas Association of Museums, **THC:** Texas Historical Commission, **TLHA:** Texas Living History Association, **VZC:** Van Zandt Cottage, **VZCFI:** Van Zandt Cottage Friends, Inc.

Events/Classes:

- October 1: **Van Zandt Cottage Open House:** 115 participants
- October 3: **National Night Out—Meadowbrook (Reby Cary Park):** 137 participants
- October 7: **Lone Star Dutch Oven Society—Prairie Dog Chapter** on site: 122 participants
- October 10: **National Walk to a Park Day—**LCV staff participated by taking a morning stroll through Bobo Woods (Forest Park)

Meetings/Happenings/Consultation:

- October 1: LCV via **LCHF** received a **\$10,000 grant from the Summerlee Foundation for a project to build relationships with Tribal Historic Preservation Officers from the 5 tribes who were living in the areas when/where our log cabins were originally built;** this will be an ongoing 3-5 year project that hopefully leads to a collaborative exhibit, programming, and/or physical space on LCV's grounds; the relationships will hopefully extend indefinitely
- October 3, : RL attended KP's **staff meetings**
- October 11: SN attended the **Informal Educators of North Texas** meeting via Zoom
- October 12: RL attended the **PARD Cultural Improvement project information** meeting via MSTeams
- October 12: RL was a featured speaker via Zoom for TAM's **Museum Emerging Leaders of Texas Leadership Roundtable**
- October 12: RL/SN attended **LCHF's quarterly meeting** at LCV
- October 14: **Stepping Into Destiny Artists Guild** met at LCV
- October 17: SN met with **Laura Nungaray and Albert Nungaray re: upcoming Indigenous programming, collaboration with FWISD's American Indian Education program, and ongoing tribal relations initiatives;** RL listened in
- October 19: LCV hosted **PARD Park Operations Division's leadership and coaching staff meetings**
- October 19: RL met with fellow **AASLH Historic House Museum Committee member Matt Davis (Georgia College & State University)** via Zoom to discuss current committee initiatives
- October 21: The **Greater Fort Worth Herb Society** hosted a speaker specializing in **herb basket weaving** in the LCV garden
- October 24: RL/SN met with appraiser Genice Lee about ongoing initiatives to **engage BIPOC individuals in museum work**
- October 25: RL attended **RZ's familiarization meeting** with Recreation Leadership

- October 26: SN attended the **COFW Volunteer Coordinators Meeting** via MSTeams

Media/Marketing/Tourism/Advertising:

- **Guest register (October 1 to date):** 21 states, 18 countries
- October 12: LCHF voted to **engage Sovic Creative to help direct LCV marketing** over the next year
- October 23: RL/SN met with Ryan Noel and Alexis Bowers (Sovic Creative) for our pending **marketing partnership onboarding**

Training:

- October 2: SN attended the **Native American and Indigenous Peoples Day Symposium** at Texas Christian University
- October 17: SN attended the **COFW Young Professionals Summit: "The Future of Fort Worth"** at the Fort Worth Botanic Garden
- October 24: SN led a staff (cast) training re: the **upcoming LCV Murder Mystery**
- October 27: RL/SN attended the **PARD Coaching Staff retreat** at the Fort Worth Botanic Garden
- October 31: RL/SN attended **Stop the Bleed training** at Victory Forest Community Center

Maintenance/Site Improvement:

- October 4: Daniel/John (STS360) continued working on **LCV alarm/replacing various components**; it still does not work correctly
- October 5: Jeremy/Mario (PMD) visited LCV to discuss **repairs to the VZC porch**
- October 10, 11: Richard, Carlos, misc. others (PMD) **checked/replaced HVAC filters** at LCV and the VZC
- October 11: Will (PARD Forestry) **checked on the marker tree** and proposed new future plantings for LCV
- October 12: Leslie (IT) visited LCV to check on **status of alarm** and help figure out next steps
- October 14: **Greater Fort Worth Herb Society Work Day**—herb garden
- October 19: Jerry/Juan/Juan (PMD) visited to inspect the **Seela porch beam damaged by carpenter bees**; it will be replaced soon.
- October 20: PARD Trades reinstalled the **LCV sign along University Drive**; it had mysteriously disappeared the week prior, taken surreptitiously by the Trades elves for a fresh coat of paint and repairs
- October 23: Andrew (IT) brought a new **PIN pad for the museum store**; the old one stopped accepting signatures
- October 27: Jeff (Cantu) completed **monthly pest control** at LCV and VZC
- October 30-31: Jerry/Juan (PMD) replaced **damaged Seela porch beam**