

July 10, 2023

TO: Kelli Pickard, Asst. Director
Park & Recreation Department

FROM: Rena Lawrence, Historic Site Supervisor
Log Cabin Village, PARD



SUBJECT: ACTIVITY REPORT – JUNE 2023

FREQUENTLY USED ACRONYMS: **AASLH:** American Association for State and Local History, **COFW:** City of Fort Worth, **KP:** Kelli Pickard, **LCHF:** Log Cabin Heritage Foundation, **LCV:** Log Cabin Village, **PARD:** Park & Recreation Department, **PMD:** Property Management Department, **RL:** Rena Lawrence, **SN:** Shae Nawoj, **TAM:** Texas Association of Museums, **THC:** Texas Historical Commission, **VZC:** Van Zandt Cottage, **VZCFI:** Van Zandt Cottage Friends, Inc.

Events/Classes:

- June 10: **Stopping Stones Dedication Ceremony:** 100 participants
- June 12: **STEM Camp for Girl Scouts** program (Azle) delivered by SN: 32 participants
- June 15: City of Fort Worth (COFW) **Employee Juneteenth celebration;** SN, Kenja Brown, J.R. Bradford, and Sheran Keyton delivered the program: 50 participants
- June 30: **History of Log Cabin Village program** delivered via Zoom by SN to the **Farmer's Branch Senior Center:** 12 participants

Meetings/Happenings/Consultation:

- June 2, 8: SN wrote the script, assembled cue cards, and assisted with filming for the PARD employee video celebrating **Park & Recreation month**
- June 5: SN met with actors Kenja Brown, J.R. Bradford, and writer/director/singer Sheran Keyton for a **dress rehearsal for the Stopping Stones Dedication Ceremony**
- June 6: RL met with Lisa Worley (Ford House) via MSTeams to discuss the development of a **virtual trivia game** for the upcoming **AASLH Virtual Historic House Summit** on July 11/12
- June 13: RL/SN met with Michelle Johnson and Alexandra Drake from the Museum of Fine Arts, Houston, who were here **photographing Texas-made buildings and furniture** for future inclusion in the **William J. Hill Texas Artisans & Artists Archive online database** (<https://texasartisans.mfah.org/>)
- June 14, 28: SN attended a COFW Employee **Juneteenth celebration planning and wrap-up meetings** via WebEx
- June 20: SN photographed Rebekah Doyle and her three children for a **“social story” SN is developing to help neurodiverse individuals** (particularly children) prepare for a visit to Log Cabin Village (LCV); this project will be deployed soon
- June 20: RL attended KP's **leadership team staff meeting** via MSTeams
- June 21: SN met with David Holt (PARD Trades) re: **installation of the Stopping Stones**
- June 21: SN attended the **TAM diversity committee meeting** via Zoom
- June 26: SN attended the **PARD celebration committee** meeting via MSTeams
- June 28: SN attended a **TAM session planning** meeting via Zoom; she will serve on a panel discussing our **“That's Not Great” project** for the 2024 annual meeting
- June 28: SN attended the **PARD Advisory Board meeting** at the Botanical Research Institute of Texas for the **debut of the PARD Park & Recreation month video**
- June 29: SN met with Nick and Jordan from **ACCESSplanreview** re: LCV's accessibility; they **took site measurements** and recommendations are still pending; this is part of an ongoing overall COFW initiative assessing the accessibility of City facilities

- June 29: SN met with Juan (PMD) to help familiarize **new roofer Rueben** with LCV; he will be the one performing **preventative maintenance** on the LCV roofs
- June 29: SN met with Kathy Curless via Zoom about the **possibility of teaching fiber-related classes at LCV**

Media/Marketing/Tourism/Advertising:

- **Guest register (October 1 to date):** 45 states, 45 countries
- LCV ad in **DFWChild** in print and online
- LCV advertisement in a slideshow for the **4th annual Metroplex Social Studies conference** at Educational Service Center Region XI

Training:

- June: RL/SN conducted **monthly safety training** with staff; topics were “**Personal Protective Equipment (PPE)**” and the COFW safety officer’s topic of “**Fire Prevention**”
- June 1: RL/SN attended the COFW Employee Pride Month program, **More Than 50 Years of LGBTQ History in Fort Worth**, via COFW cable stream; while the program initially had audio issues, they were able to view a re-recording of it at a later date
- June 15: RL attended the COFW **Employee Juneteenth celebration** at City Hall
- June 20: RL attended a refresher **P-Card 101** training via MSTeams
- June 21: RL attended a PARD **Leadership Team Retreat** at the Rockwood Golf Course clubhouse meeting room
- June 22: SN attended the **Collaboration Between Museums and Indigenous Partners (THC)** training via GoToWebinar
- June 29: SN attended the **Tribal Collaboration, Sovereignty, and Methodology: An Ndee (Apache) Perspective** (THC) webinar via GoToWebinar

Maintenance/Site Improvement:

- June 3: **Greater Fort Worth Herb Society Work Day**—herb garden
- June 5: Trades (PARD) fixed **leaning/damaged posts and cable and painted** the LCV parking lot and lane posts black
- June 14, 15, 20: Daniel (STS360) **checked alarm issues** at LCV; still not fully resolved at present
- June 22: Vincent/Marco (PARD Trades) **installed the Stopping Stones and explanatory QR code panel**; they are embedded in the concrete in front of the Port Sullivan Plantation Home (Foster) entry stairs
- June 27: Kelly (PARD Central Ops) **weed-eated overgrown areas** around LCV
- June 27: Jeff (Cantu) completed **monthly pest control** at LCV and VZC
- June 29: Trades (PARD) installed the **new stovepipe/flue at the Blacksmith Shop**; this new pipe is double-walled stainless steel and will hopefully last several years